

Read & Publish



What is Read and Publish?

A new model which *enables the transition* to a world of Open Research. Read and Publish deals provide an opportunity for institutions to transform their publishing output to Open Access in a *sustainable manner*.

Read & Publish deals consider the 'read' (subscription) and 'publish' (Gold OA) as elements and includes Gold & Hybrid OA journals



Read: Participating institutions are granted subscription access to journals included in their collection.






Publish: Corresponding authors at participating institutions are eligible for an APC discount or waiver when publishing in hybrid and/or Gold OA journals.

Read and Publish with Cambridge

We work closely with you to dev

Benefits for libraries



-  Sustainably converts institutional publishing to Gold OA
-  Gold OA titles included to maximise author choice
-  Commitment to close collaboration with our customers to enhance workflows and processes



Benefits for authors



-  Multiple options for publishing **Open Access** in high quality, peer-reviewed journals
-  Meet funding requirements and receive article processing fee support
-  Broaden visibility and further dissemination of research
-  Increase citations and usage



Open Access Publishing Workflow

- All articles submitted to Cambridge University Press undergo the same rigorous peer-review to sustain the high quality of our journals.
- The decision to publish an article is not affected by whether it will be published Open or behind a paywall.



Third Party Transaction Process

- We work with *Rightslink*[®]-CCC to process article processing charges (APCs).
- Institutions and authors participating in Read and Publish deals benefit from *Rightslink's* tool, **OA Agreement Manager**, which has been purpose-built to facilitate smoother financial transactions for authors and administrators.
- This allows us to identify authors who are eligible for an APC discount/waiver and automatically apply a discount, meaning a **'touch free' journey for the author**.
- Institutions may also review and authorise APC funding requests.

Rightslink®-CCC

CCC | Institutional Portal Welcome, Dewendra Kumar Singh
Manage Account ▼ Useful Links ▼ Help ▼

Institution: Banaras Hindu University Account #: 7003334143

Welcome to the RightsLink® Institutional Portal. Use the **Billing Profiles** tab to view the special billing profiles we have on file between your institution and RightsLink® client publishers. Use the **Funding Requests** tab to review and act on your queue of funding requests for researchers affiliated with your institution. Use the **Reports** tab to search and download a report of the APC transactions associated with your account. In the future, there will be an **Invoices** tab for you to review and pay your invoices online.

Billing Profiles | **Funding Requests** | **Reports**

Below you will find a list of special billing profiles that publishers have setup with your organization.

From this page you can:

- Select any Profile Name to view the details of that profile.
- Assign an internal nickname to each profile. This value will appear on your invoices to ease identification.
- Double-click on any existing nicknames to make changes.
- Enroll a profile in automatic approvals. Please note, checking the automatic approvals box will approve funding for any manuscript that is matched and submitted under that billing profile.

Results 1 - 1 of 1

Profile Nickname	Profile Name	Agreement Name	Publisher	Invoicing Frequency	Eligibility Timeframe	Eligibility Start	Eligibility End	Profile Status	Automatic Approvals	Notifications
> Click to ar	CUP Read and Publish Banaras Hindu University 2021	eSS 2021	Cambridge University Press (UK)	Daily	Date Funding Requested	01-Jan-2021	31-Dec-2021	Active	<input type="checkbox"/>	

Cambridge OA Journals Workflow

Manuscript Preparation

Author:

- Discovers journal
- Visits journal information page
- Reviews author instructions
- Formats manuscript



Manuscript Preparation

- Information on manuscript preparation is available on Cambridge Core, via the journal landing page.
- Wherever possible, we remind authors to check their eligibility for APC waivers and discounts.

Cambridge Core

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Home > Journals > Journal of Child Language

English | Français

Journal of Child Language

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Journal of Child Language

ISSN: 0305-0009 (Print), 1469-7602 (Online)
Editor: and Johanne Paradis University of Alberta, Canada.
Editorial board

A key publication in the field, *Journal of Child Language* publishes articles on all aspects of the scientific study of language behaviour in children, the principles which underlie it, and the theories which may account for it. The international range of authors and breadth of coverage allow the journal to forge links between many different disciplines. This interdisciplinary focus, covering a wide range of topics, makes it an essential reading for all those concerned with developments in child language. Each issue contains papers both on the fundamental aspects of child language and on their applications to other fields such as psychology, linguistics, education, and speech therapy.

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Alexander J. Smits wins Batchelor Prize 2020

Journal of Fluid Mechanics

ISSN: 0022-1120 (Print), 1469-7645 (Online)
Editor: and Professor M. G. Worster Dept of Applied Mathematics & Theoretical Physics (Centre for Mathematical Sciences, Wilberforce Road), Cambridge CB3 0WA UK.
Editorial board

Journal of Fluid Mechanics is the leading international journal in the field and is essential reading for all those concerned with developments in fluid mechanics. It publishes authoritative articles covering theoretical, computational and experimental investigations of all aspects of the mechanics of fluids. Each issue contains papers both on the fundamental aspects of fluid mechanics and on their applications to other fields such as aeronautics, astrophysics, biology, chemical and mechanical engineering, hydraulics, materials, meteorology, oceanography, geology, acoustics and combustion.

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Article Motion of an inertial squirmer in a density stratified fluid Rishabh V. More, Arezo M. Ardekani Journal of Fluid Mechanics, Volume 905

Article Laminar separated flows over finite-aspect-ratio swept wings Kai Zhang, Shelby Hayostek, Michael Amitay, Anton Burtsev, Vassilios Theofilis, Kunihiko Taira Journal of Fluid Mechanics, Volume 905



Manuscript Preparation

- Detailed information for contributors is available within the journal information pages, including Open Access publishing options available in that journal.
- Pop ups appear on relevant gold OA and hybrid journal information pages to invite authors to check their eligibility for an APC waiver / discount.

The screenshot displays the 'Open Access Policy' page for the Journal of Child Language. The page features a navigation menu at the top with links for Home, Journals, Journal of Child Language, Information, and Open Access Policy. The main content area is titled 'Open Access Policy' and includes sections for Preprints, Open Access, and a 'Find out more' button. A pop-up window titled 'Open Access Funding Support' is overlaid on the page, containing text about checking eligibility for an APC discount or waiver and a 'Find out more' button. The pop-up also includes an 'Ignore' button and a close button (X).



Manuscript Preparation

- Details of Read and Publish agreements are hosted on Cambridge Core.
- Authors may consult this page for more information on the specific terms agreed between Cambridge and their institution.

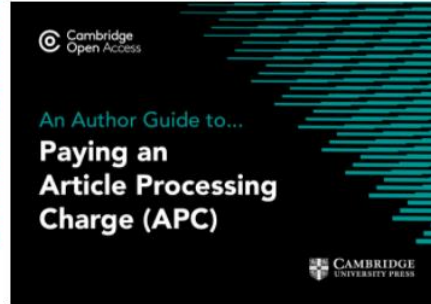
The screenshot shows the 'Read and publish agreements' page on the Cambridge Core website. The page has a dark header with the title 'Read and publish agreements' and a navigation menu with links for 'All services', 'Librarians', 'Agents', 'Corporates', 'Open research', 'Open access policies' (which is highlighted), 'Authors', 'Editorial boards', and 'Publishing partners'. A left-hand sidebar contains a list of links: 'Open access policies', 'Introduction to open access', 'Social sharing', 'Open access journals', 'Open access books', 'Open access Elements', 'Open access resources', 'Read and publish agreements', and 'Open access waivers and discounts'. A green arrow points from the 'Read and publish agreements' link in the sidebar to the main content area. The main content area features a large teal banner with the text 'Open Access Waivers and Discounts: Check your eligibility'. Below the banner, there are two sections: 'Find out more about publishing Open Access in a Cambridge journals:' with links for 'Watch our webinars', 'Explore our publishing OA information page', and 'Read our step-by-step guide'; and 'Find out more about Open Access publishing in your subject area:' with a list of subject areas: 'Area Studies', 'Earth & Environmental Sciences', 'History', 'Physics & Astronomy', 'Politics & International Relations', and 'Psychology & Psychiatry'.

<https://www.cambridge.org/core/services/open-access-policies/read-and-publish-agreements>



Manuscript Preparation

Link to participating institutions and eligible journals



The screenshot shows the 'OA agreements in India' page on the Cambridge Open Access website. The page has a navigation menu with 'Open access policies' highlighted. A sidebar on the left lists various resources, with 'Open access waivers and discounts' at the bottom. The main content area features a list of partner consortia: E-Shodh Sindhu (eSS) and Indian Institute of Management (IIM). Below this, there is a paragraph explaining the benefits of Read and Publish agreements and a link to an 'OA Waiver & Discount checker tool'. At the bottom of the page, a large banner reads 'Open Access Waivers and Discounts: Check your eligibility'.

Link to further guidance and information about publishing Open Access

Manuscript Submission and Review

Author:

- Navigates to submission system from journal homepage
- Logs into submission system
- Submits manuscript and supplementary materials
- Checks status in online submission system



Manuscript Submission

Authors navigate to the submission system from the journal's homepage on Cambridge Core

Home > Journals > Journal of Child Language

English | Français

Journal of Child Language

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- OR qualify for a 15% discount as a current member of [Fauna & Flora International](#),
- OR qualify for a discount/waiver based on the [Research4Life country list](#),
- OR have successfully [applied](#) for an ad-hoc discount/waiver.




Manuscript Submission

To submit their manuscript, authors must log in, using either a username and password or their ORCID iD

ScholarOne Manuscripts™ Instructions & Forms Help

Journal of Child Language CAMBRIDGE UNIVERSITY PRESS

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Journal of Child Language



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[Begin Submission](#)



Manuscript Submission

During submission, the definition and responsibilities of the corresponding author are clearly stated.

Corresponding Author

Please read carefully. The Corresponding Author is defined as: the person who handles the manuscript and correspondence during the publication process. The Corresponding Author has the authority to act on behalf of all co-authors in all matters pertaining to publication of the manuscript including supplementary material. The Corresponding Author is responsible for obtaining such agreements and for informing the co-authors of the manuscript's status throughout the submission, review, and publication process. In addition, the Corresponding Author also acts as the point of contact for any enquiries after the paper is published.

The Corresponding Author's specific responsibilities include:

- Manuscript correction and proof reading. Handling the revisions and re-submission of revised manuscripts up to the acceptance of the manuscripts.
- Arranging for payment of an Article Processing Charge (APC) where one is required. The affiliation of the Corresponding Author is used to determine eligibility for discounted or waived APCs under [Read and Publish agreements](#).
- Arranging for the signing of the Author Publishing Agreement by the copyright owner (this might be the Corresponding Author themselves).
- Act on behalf of all co-authors in responding to queries from all sources post-publication, including questions relating to publishing ethics, reuse of content, or the availability of data, materials, resources, etc.



Manuscript Submission

- Following submission, the author's manuscript enters the peer review process.
- For hybrid journals, authors are not able to select Gold OA at this stage.*

Cambridge Demo WF4
Cambridge Demo

Dear [REDACTED]

Your manuscript entitled "[REDACTED]" has been successfully submitted online for consideration for publication in [REDACTED]. Your manuscript ID is [REDACTED]. Please mention the above manuscript ID in all future correspondence. If there are any changes in your contact details, please log in to ScholarOne Manuscripts and edit your user information as appropriate. You can view the status of your manuscript at any time by checking your Author Centre after logging in to <https://mc.manuscriptcentral.com/cambridgedemo>

If your manuscript is accepted for publication, please note that Cambridge offer discounts and waivers for publishing Open Access, including those negotiated by your institution as part of a read and publish agreement. Check your eligibility here:
<https://www.cambridge.org/oa-waivers-and-discounts>

Thank you for submitting your manuscript to [REDACTED]

Best regards,
[REDACTED]

*Authors are able to indicate that they wish to publish OA upon acceptance

Cambridge OA Journals Workflow

Manuscript Decision

Author:

- Receives acceptance email
- Chooses creative commons licence



Manuscript Decision

If an article is accepted, following the completion of any revisions required, authors will receive an acceptance email.

Authors must then complete an author publishing agreement.

This is the key decision point for the author to make their article OA.

The acceptance email links to the journal information page, where authors can select the appropriate form.

<<JOURNAL NAME>> - Decision on <<MANUSCRIPT NAME>>

Dear <<AUTHOR NAME>>,

We're delighted to confirm that your manuscript entitled "ARTICLE NAME" has been accepted for publication in <<JOURNAL NAME>> in its current form.

You will shortly hear from our digital licensing partner, Ironclad, in order to complete your licensing agreement for publishing this article. Please ensure you check all email folders, including your junk and spam folders, for this email.

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Publishing Open Access requires payment of an [article processing charge \(APC\)](#), collected by our partner, CCC-Rightslink. However, to support OA publishing, we also offer a variety of waivers and discounts which means you may not have to pay an APC. To check your eligibility, please visit our [waivers and discounts](#) information page.

To find out more information about what will happen next, things you need to know, and a variety of resources to help you during the process, please visit our [publishing an accepted paper](#) information page.

You'll now be assigned a dedicated Content Manager, who you will hear from shortly.

Congratulations and thank you once again for your contribution to <<JOURNAL NAME>>.

Kind regards,
Editorial office



Manuscript Decision

- The acceptance email links to the journal information page, where authors can select the appropriate form.
- This is the key decision point for the author to make their article OA.
- Authors must complete a Gold Open Access agreement and select a creative commons license.
- Information on creative commons licenses is available at: www.cambridge.org/creative-commons
- A record will then be created in Cambridge's production tracking system.

Author publishing agreement

Before Cambridge University Press can publish a journal article (or any other journal content type) we need a signed licence to publish. To find the right form, start by considering whether or not your article will be published as open access or non-open access and then select the most appropriate option.

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I am the sole author and my government employer owns the copyright in the article OR I am one of two or more authors and one or more of our government employers jointly own the copyright in the article		Each author and each employer

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Who are you and who owns the copyright?	Correct Forms	Who Signs?
I am the sole author and I own the copyright in the article OR I am one of two or more authors and we jointly own the copyright in the article		One author
I am the sole author and my employer (government or non-government) owns the copyright in the article OR I am one of two or more authors and one or more of our employers (government or non-government) jointly own the copyright in the article		Each author and each employer

Transaction Process

- *Rightslink*[®] send an e-mail to the author
- Author completes waiver claim through *Rightslink*[®]



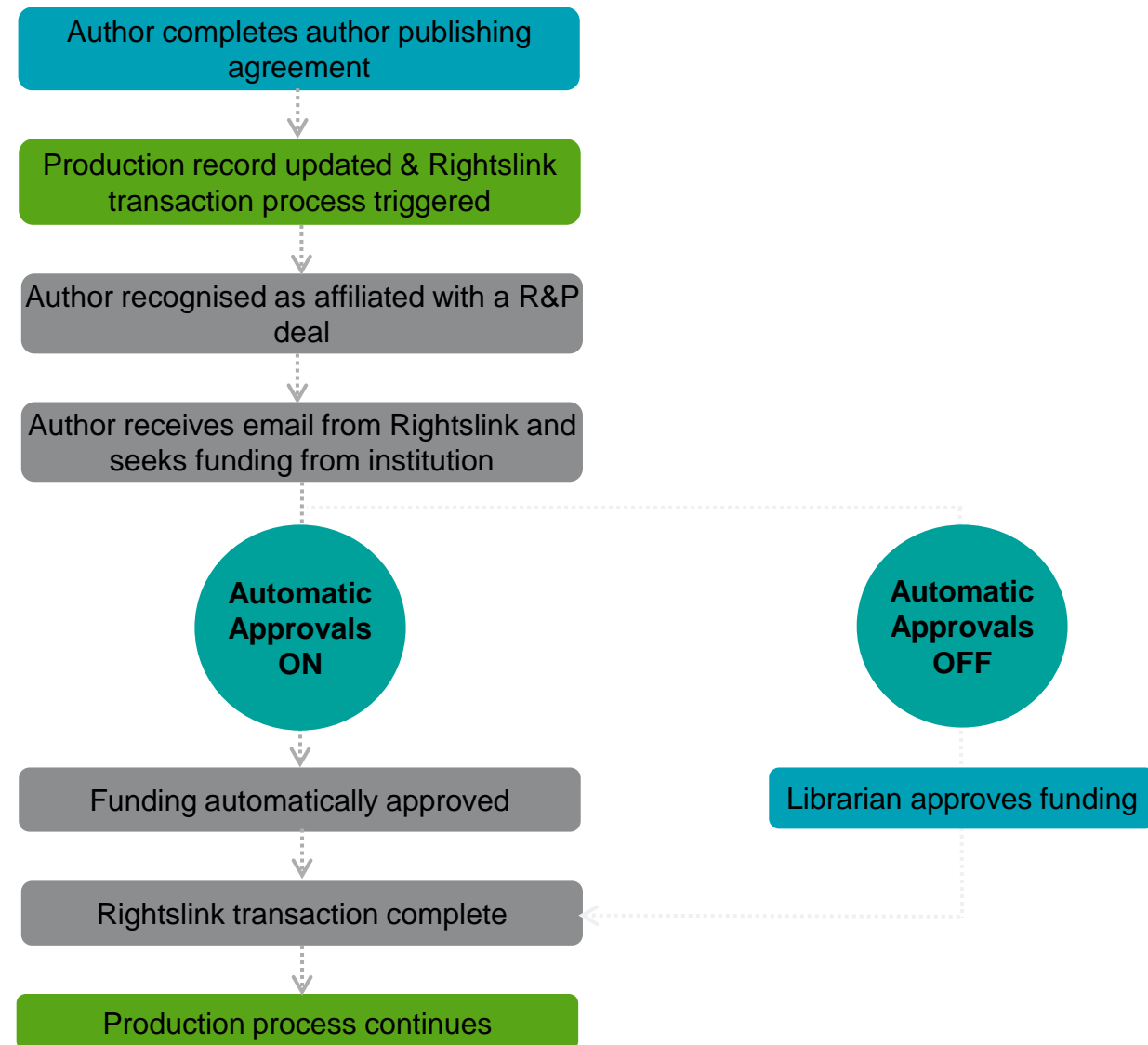
Transaction Process

Once an author has completed their OA licensing agreement, the *Rightslink*[®] transaction process is triggered.

Authors affiliated to an institution with an R&P deal do not interact with the transaction process.

Rightslink[®] match the article with a publishing agreement and automatically discount the APC.


Articles can be automatically approved, or institutions can approve or deny funding. These approvals can be switched on or off at any time throughout the agreement.





Rightslink Email

- *Rightslink*[®] will e-mail the author and request for them to pay their APC within 48 hours of production updating the article record with their author publishing agreement.
- If the author does not have an account with *Rightslink*[®], they must register. This is a quick process.

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Please submit your author publication charge(s)

Dear [redacted]

Congratulations on being accepted for publication in [redacted] for the following manuscript:

Manuscript DOI: [redacted]
Manuscript ID: [redacted]
Manuscript Title: [redacted]
Published by: [redacted]

To facilitate prompt publication, please coordinate payment of your author publication charges using the RightsLink e-commerce solution from Copyright Clearance Center (CCC). If your institution has an agreement with Cambridge University Press, some or all of your charges may be covered. See more information on [QA waivers and discounts](#) or [Read and Publish agreements](#).

[Coordinate payment now / Raise an invoice](#)


To review and pay your charge(s), please [click here](#). Please note that discounts and institution affiliations for waivers can be entered during this process.

To complete a secure transaction, you will need a [RightsLink account](#). If you do not have one already, you will be prompted to register as you are checking out your author charges. This is a very quick process; the majority of your registration form will be pre-populated automatically with information we have already supplied to RightsLink.

If you have any questions about these charges, please contact CCC [Customer Service](#) using the information below.

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Center

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"[Manuscript Title]" Manuscript Details

Author: [Redacted]
Manuscript ID: [Redacted]

Funding Options | Charges Estimate | Billing Details | Order Review | Confirmation

You may be eligible for funding support under one or more agreements.

If you would like to **seek funding support from your institution or funder**, please make the appropriate selection below. When funding is approved, your institution or funder will be billed directly and you will be notified by email.

Please use the contact information provided if you have questions about the funding or your eligibility. To view our **open access policies**, click [here](#).

If your institution requires you or your department to pay a portion of the open access charges or if you have optional page or color charges not covered under this agreement, a **Preview and Pay Additional Charges** link will appear on the Order Confirmation page. Click the link to complete a second transaction with a separate invoice.

Alternatively, if you don't wish to pay your open access charges using an existing agreement, please choose **Bill Me**.

Seek Funding From [Institution Name]

Note from your Institution:
You can seek funding directly from the [Institution Name] for article processing charges and other publishing fees. If you have questions about the funding requirements or your eligibility, use the contact information provided. Your APC fees and other charges will be calculated on the next page.

Institution Contact Information
[Redacted]
[Redacted]
[Redacted]

Show address

I choose to decline funding from my institution, please bill me

» NEXT

Information about
OA publishing
agreement

Message from
institution

Contact
information for
any queries

- The final screen will show a confirmation that *Rightslink* have requested funding approval from the institution.
- From here the institutional administrator will receive notification of the article.
- The administrator will need to go into Agreement Manager and approve or deny the funding.

ORDER CONFIRMATION [Print Friendly Format](#)

Order number: *Not available until funding is approved*
 Order reference number: CUP RAP 2019
 Order date: 06-Aug-2019

TOTAL DUE: 0.00 GBP

Thank you for your order! We have requested funding approval from your institution.
 If approved, you will receive a request confirmation email with your order number.
 If not, we will notify you of the reason your institution has not funded your request and you will be invited to pay your order on your own.

Charge	Original Fee	Discounts	Tax/VAT *	Total Due
Open Access	1,925.00 GBP	(1,925.00 GBP)	0.00 GBP	0.00 GBP
TOTAL	1,925.00 GBP	(1,925.00 GBP)	0.00 GBP	0.00 GBP

* Tax/VAT may be based on the customer location and is the customer's responsibility.

Billing address:

Customer location:

VAT ID:

TOTAL DUE: 0.00 GBP

APC organizational contact:

[Terms and conditions](#)

[Invoice payment instructions](#)

Institutional Interaction

- Institutional administrators Approve or Deny APC request



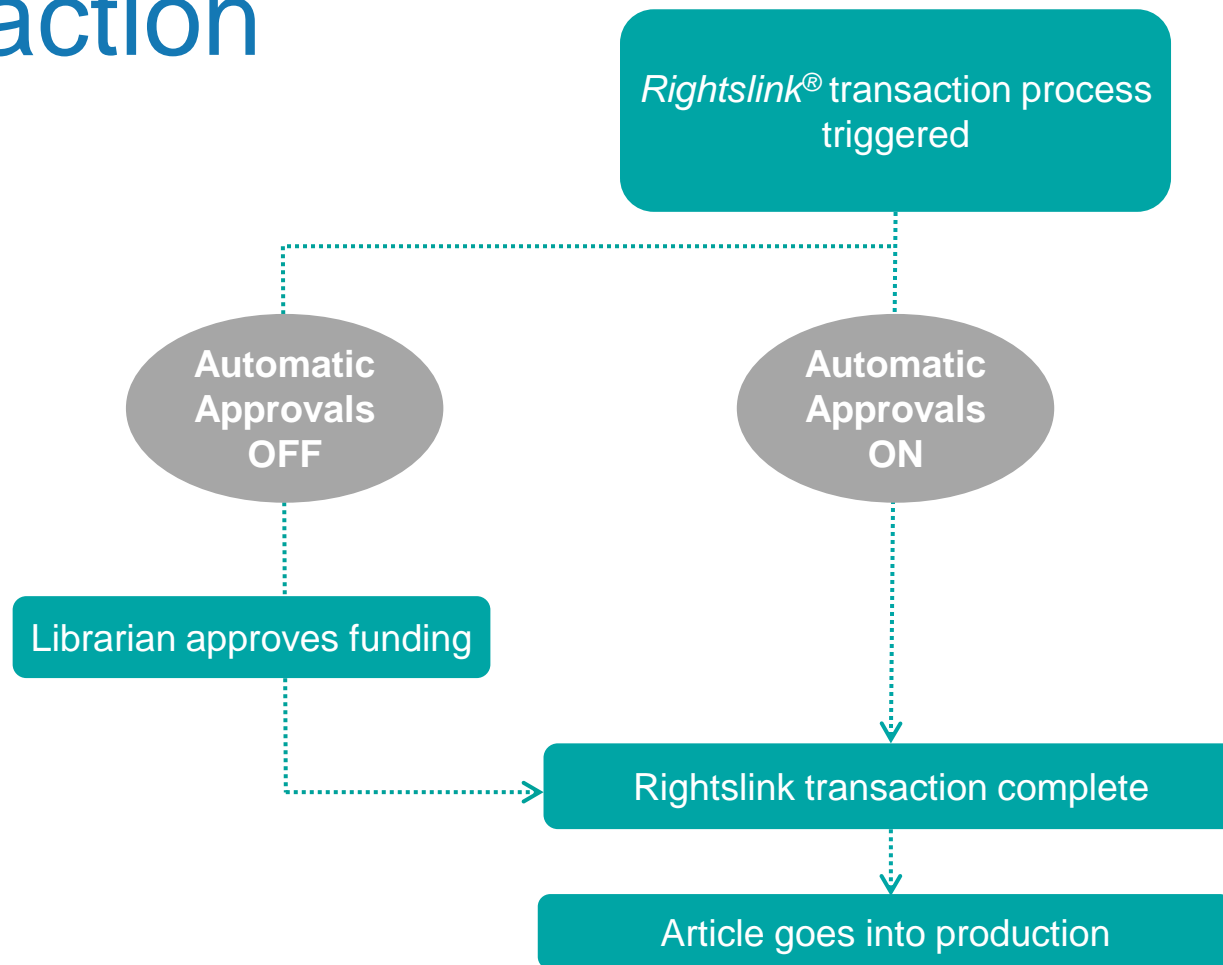
Institution interaction

Touch free functionality works with or without institution interaction.

Institutions can opt for articles to be **approved automatically** (the “hands-off” approach).

If automatic approvals are turned OFF, the administrator will need to go into Agreement Manager to approve or deny the funding.

Automatics approvals can be switched on or off at any time throughout the agreement.





Institution interaction

Regardless of the automatic approval status, administrators will still receive email notifications (for funding requests).

These email notifications can be suppressed from within the institutional profile.

KEY CONTACTS

Specify the organizational contact(s) who should receive notifications of manuscript acceptance and of pending funding requests.

Organization Contact Name * Organization Contact Email * Organization Contact Phone *

Primary Contact Suppress Email Notifications

Organization Contact Name * Organization Contact Email * Organization Contact Phone *

Primary Contact Suppress Email Notifications

Please specify who this organization should contact if they have questions about the profile or special billing arrangement.

Publisher Contact Name * Publisher Contact Email * Publisher Contact Phone *

I consent to have my contact information shared with my publisher and/or funding organization, as needed, to facilitate APC payment(s), reporting and customer care. If I am entering contact information on behalf of another party, I have obtained any necessary consents from that party to provide you with such information for the uses stated above.

I confirm my country's VAT rules allow aggregated invoicing. Invoices under this billing arrangement will be sent to the organization on record rather than the author of the manuscript.

<https://apcfunding.copyright.com/>

Your author has requested APC funding.

Dear

Your author has requested funding from

Request Details

Request Date:
Publisher: Cambridge University Press
Publication:
Article Title:
Author(s):

Please [click here](#) to view details and respond.

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RightsLink®



Institutional portal

Administrators can view all articles requiring OA funding approval from within the institutional portal.

If automatic approvals are off, articles can be approved or denied funding from within this portal.

The screenshot displays the Institutional Portal interface. At the top, there is a header with the Copyright Clearance Center logo, the title 'Institutional Portal', and a user greeting 'Welcome, [Name]' with options for 'Sign Out', 'Help', and 'Live chat'. Below the header, a welcome message explains the portal's purpose. On the right, the 'Account Name' is set to 'CUP University Operations' with account number '7001906224'. A navigation bar includes 'Billing Profiles', 'Funding Requests', and 'Reports'. A central message states: 'The table below includes any funding requests that have been matched to one of your special billing profiles.' Below this, there are 'APPROVE' and 'DENY' buttons with explanatory text. A table lists two funding requests, each with 'APPROVE' and 'DENY' action buttons. A blue arrow points to the 'APPROVE' button in the first row of the table.

Account Name: CUP University Operations
Account #: 7001906224

Results 1 - 2 of 2

Order Date	Article Title	Author(s)	Funder	Publisher	Accept Date	Profile Name	Total Fees	Status	Actions
06-Aug-2019	Title 364	Testing, July 2019		Cambridge University Press	02-Aug-2019	CUP RAP Agreement 1	0.00 GBP	Pending	APPROVE DENY
02-Aug-2019	Title 577	Testing, July 2019		Cambridge University Press	01-Aug-2019	CUP RAP Agreement 1	0.00 GBP	Pending	APPROVE DENY

Results 1 - 2 of 2



Denying requests

Deny Request

Article Title: Title 137

Please select the reason for the request denial.

Select from the drop down list

- APC exceeds max fee limit
- Missing required Creative Commons license
- Funding no longer available
- Questioning Author Affiliation
- Other (note below)

CANCEL **DENY**

Deny Request

Article Title: Title 137

Please select the reason for the request denial.

Missing required Creative Commons license

Additional instructions and information for my researcher.


CC BY license required

CANCEL **DENY**



Author Confirmation e-mail from *Rightslink*[®]

- A final notification will still be sent to the author to confirm the APC discount has been approved (or denied) and that their article will be published OA.
- In the case of denial the denial reason input in Agreement Manager will feed through to the author e-mail.

 **CAMBRIDGE**
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Your APC funding request has been approved.

Dear [redacted]

Your APC funding request has been approved by [redacted]


Request Details
Request Date: [redacted]
Order Number: [redacted]
Publisher: Cambridge University Press
Publication: [redacted]
Article Title: [redacted]
Organization Contact Name: [redacted]
Organization Contact Email: [redacted]
Organization Contact Phone: [redacted]


For more details, please [click here](#) to view your order confirmation page.


Unless your order confirmation page indicates additional publication charges are available to you, you do not need to take any other action at this time. Your organization will be billed directly.

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Cambridge University Press

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Center

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Your APC funding request has been denied.

Dear [redacted]

Your APC funding request has been denied by [redacted]

Denial Reason:
Missing required Creative Commons license


Note From [redacted] : CC BY license required


Request Details
Request Date: [redacted]
Publisher: Cambridge University Press
Publication: [redacted]
Article Title: [redacted]
Organization Contact Name: [redacted]
Organization Contact Email: [redacted]
Organization Contact Phone: [redacted]

If you would like to pay for the APC yourself, or from a different funding source, please [click here](#) to complete the transaction again.

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 **Copyright**
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Center

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Read & Publish Overview


Article Publication

- Article published on Core



Retroactive OA Outreach

Authors who do not select the OA option and are identified as eligible under a R&P deal are informed of the opportunity via. email. A simple online form allow authors to select their creative commons licence. This form functions as an addendum to any existing author publishing agreement.



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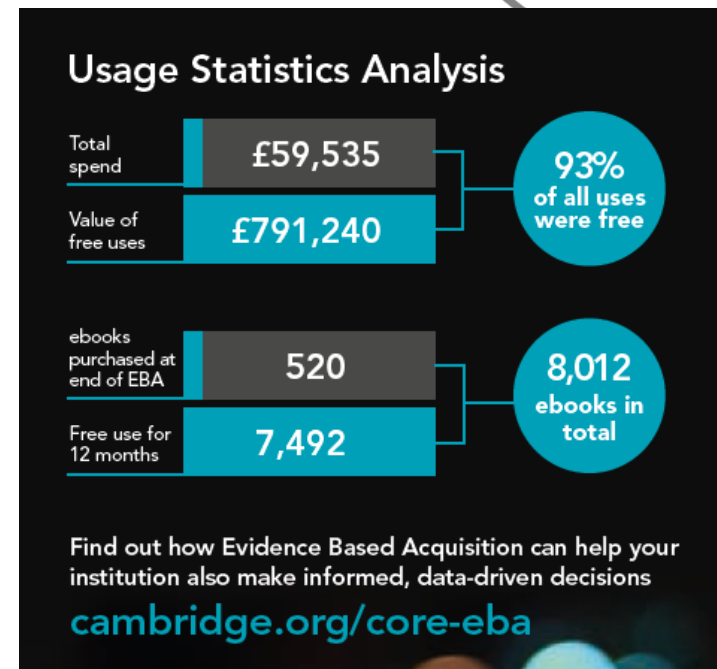
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