

ProQuest Platform Searching

Search Tips

- Multiple word queries (e.g., **childhood obesity**) are treated as though there is an **AND** between each word (e.g., **childhood AND obesity**).
- Use quotation marks (“”) to search for exact phrases.
- Results where a multiple word query (e.g., **childhood obesity**) appears together as a phrase are ranked as more relevant than those where the words are separated.

Special Characters

- * The asterisk (*) is the Truncation character, used to replace one or more characters, at the right end (right-hand truncation) of a word, or in the middle of a word.

Example: Searching for **econom*** will find **economy**, **economics**, **economical**, **etc.**

Searching for **wo*n** will find **wooden**, **woman**, **worn**, **etc.**

- Use a hyphen to indicate a range when searching numerical fields, such as Publication date.

Example: YR(2017-2019)

Operators

Boolean, proximity, and adjacency operators are used to broaden and narrow your search.

AND Finds **all** the words.

Example: internet AND education

NOT Finds articles which have the first word, but **not** the second word.

Example: internet NOT html

OR Finds **any** of the words.

Example: internet OR intranet

NEAR/# Finds documents where these words are **within** some number of words of each other (either before or after).

Example: computer NEAR/3 careers

PRE/# Finds documents where these words are **within** some number of words of each other *in the specified order*.

Example: management PRE/5 education

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Spelling Variants and Grammatical Variants

EXACT Used primarily for searching indexed fields, like Subject, EXACT looks for your exact search term in its entirety, rather than as part of a larger term.

Example: Type **EXACT**("higher education") in the Subject field

Will retrieve: documents with the subject term "**higher education**"

Will not retrieve: documents with the subject terms of "higher education administration", "women in higher education", etc.

Spelling variants enable the search engine to recognize and match spelling differences between American and British versions of a word. In addition, it recognizes and matches contemporary English and older English versions of a word, when appropriate.

Example: Searching for **labor** will also find **labour**.
Searching for **theatre** will also find **theater**.

Grammatical variants enable the search engine to recognize and match different grammatical forms of a word such as with plurals and adjectives.

Example: Searching for **mouse** will also find **mice**.
Searching for **elephants** will also find **elephant**.
Searching for **tall** will also find **taller** and **tallest**.

You can override both the spelling variants and grammatical variants by placing your search terms in quotation marks.

Example: Searching for "**labor**" will ONLY find **labor**.
Searching for "**mouse**" will ONLY find **mouse**.

More Resources

The ProQuest Customer Experience team maintains and creates numerous tools for assistance with ProQuest resources. These include:

LibGuides These database guides give information about a particular database, including the content, search tips, sample searches, and much more.

<https://proquest.libguides.com/home>

ProQuest Platform LibGuide This provides training and education materials including short videos, recorded webinars, search guides and more.

<https://proquest.libguides.com/proquestplatform>